

Test and Inspection Management: Supervisor, Test & Inspection

Supervises employees who test and/or inspect products to determine compliance with specifications.

Management Role

Accomplishes tasks mainly through direct supervision of non-exempt and entry-level exempt employees.

Policy and Strategy

Directs daily operations of work area.

Freedom to Act

Assignments are largely established in accordance with schedules and deliverables. Work is reviewed for accuracy and completeness.

Impact

Decisions have a direct impact on work unit operations. Erroneous decisions or recommendations or failure to achieve results might cause delays in schedules.

Liaison

Interacts daily with subordinates and/or peers within similar and/or related functions primarily for the purpose of presenting and exchanging information.

Operations Involvement/Direct Work Involvement

Maintains safe and effective quality assurance operations by motivating and directing the work force. Assists in the administration of activities and assignments and provides leadership to the workforce during quality assurance operations. Identifies problems by evaluating all circumstances and proactively identifies potential hazards to personnel, facilities, tooling, equipment and product. Uses knowledge of quality operations and makes recommendations to higher levels to solve problems and interprets/administers management policies and procedures to avoid down time and delays.

Minimum Education and Experience

Bachelor's Degree in Business or related field and 1+ years of previous lead or supervisory responsibilities. Good leadership skills with the ability to motivate and lead others. Skill in interpersonal relationships and training others. Communication skills with various support groups and various levels of management. Computer skills in operating network and personal computer. Knowledge of purchasing procedures and operations. Knowledge of Safety procedures and encourage others to abide by them. Skill in operating inspection equipment. Skill in reading mechanical engineering drawings and specifications. Ability to organize work to meet with load requirements.