

# Quality Assurance Compliance Engineer: Quality Assurance Compliance Engineer II

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Provides oversight for the development and maintenance of quality programs, processes and procedures that ensure compliance with policies and that the performance and quality of services conform to established standards and agency guidelines. Provides expertise and guidance in interpreting policies, regulatory and/or governmental regulations, and agency guidelines to assure compliance. Works directly with operating entities to provide process analyses oversight on a continuing basis to enforce requirements and meet guidelines. Leads audit and inspection preparation, resolution of audit and inspection findings and liaises with auditing groups and inspectors through all stages of the audits. Co-ordinates legal requests in support of government investigations or litigations. Ensures the quality assurance programs and policies are maintained and modified regularly. Facilitates uniform standards worldwide and enables best practice sharing, thereby fostering the achievement of company's mission globally.

## **Knowledge**

Frequent use and application of technical standards, principles, theories, concepts and techniques.

## **Problem Solving**

Provides solutions to a variety of technical problems of moderate scope and complexity.

## **Discretion/Latitude**

Works under general supervision. Follows established procedures. Work is reviewed for soundness of technical judgment, overall adequacy and accuracy.

## **Impact**

Contributes to the completion of milestones associated with specific projects. Failure to achieve results or erroneous decisions or recommendations may cause delays in program schedules and may result in the allocation of additional resources.

## **Liaison**

Primarily internal company contacts. Infrequent inter-organizational and outside customer contacts on routine matters.

## **Work Products (Examples may include but are not limited to)**

Quality System Databases and Software Applications; i.e., TIPQA and FRACAS. Training and Development System and Software Applications. Microsoft Office Applications. Inspection and Measurement Equipment; i.e., Microscope. Manufacturing Tools.

## **Minimum Education and Experience**

2 - 4 years with BS in Electrical or Mechanical Engineering. 0 - 2 years with MS in Electrical or Mechanical Engineering.