

# Production Operator: Production Operator I

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Performs multiple tasks on an assigned team, project or functional area. Tasks will typically be performed within full-scale production manufacturing operations and include tasks such as non-routine and non-repetitive production electronic, mechanical, electromechanical assembly; quality assurance and reliability testing following established methods and procedures; production scheduling and control; and coordinating, planning, and expediting the flow of material, parts, and assemblies. May monitor and verify quality in accordance with statistical process or other control procedures. Must pass all job-specific or specialized certification programs required for core tasks or specialized assignments. May provide training to less experienced team members. Participates in program or functional team projects developing process improvement methods, solutions and procedures to enhance program quality, cost and scheduling.

## **Knowledge**

Little or no knowledge of the job. Moderate understanding of general job aspects and some understanding of the detailed aspects of the job. Basic shop math including measuring ratios by weight and volume. Ability to follow written and verbal instructions. Must be able and willing to work in a team environment.

## **Supervision Received**

Close supervision involving detailed instructions and constant checking on work performance.

## **Consequence of Errors**

Errors can be easily and quickly detected within the immediate work unit and would result only in minor disruption or expense to correct.

## **Contacts**

Contacts are primarily within immediate work unit. Contacts involve obtaining or providing information requiring little explanation or interpretation.

## **Work Products (Examples may include but are not limited to)**

Depending on work area assigned: Must be able to use basic hand tools and fixturing. Must use PPE appropriate to the use of chemicals and protection from other hazards. Must be able to lift at least 35 pounds.

## **Minimum Education and Experience**

High School Diploma or equivalent. Basic computer input experience.