

# Production Control Planner: Sr. Production Control Planner

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Maintains schedules for material requirements and availability for the manufacture of industrial and commercial products to support production control. Compiles records concerning quantity, cost and type of material received, shipped, in stock or inventory and/or in production. Expedites flow of materials, parts and assemblies within or between departments in accordance with production and shipping schedules. Assists in determining possible and actual shortages. May initiate action to correct these deficiencies. Uses knowledge of production, procurement and engineering departments to alert proper authorities regarding potential problems and appropriate remedial action. Estimates and logs production rate and time expenditures and may be required to establish sequence and lead time of each operation to meet shipping dates.

## **Knowledge**

Extensive knowledge in specialized functions. A wide and comprehensive acquaintance with, and understanding of, both general and specific aspects of the job and their practical application to complex problems and situations ordinarily encountered. Full knowledge of MRP to get work released and Bills of Materials. Able to launch a router. Knowledge of LRUs and more intricate hardware. Understand rejection reports. Ability to write purchasing reqs.

## **Supervision Received**

Minimal supervision. Work may be done without established procedures.

## **Consequence of Errors**

Errors are very difficult to detect and would normally require significant expenditures to resolve.

## **Contacts**

Contacts are frequent with individuals representing outside organizations and/or individuals of significant importance within the company. Contacts involve planning and preparation of the communications, require skill, tact, persuasion and/or negotiation to accomplish the objectives of the communication. Functional areas within Production including quality, test and methods. Interfaces with engineering, program managers and project leads.

## **Work Products (Examples include but are not limited to)**

Microsoft Office and Internet. Complex Drawings. MRP System (Cost Point). Bills of Materials. LRUs and rejection reports.

## **Minimum Education and Experience**

Associates degree in Manufacturing Technology or Business and 12 years of experience.