

Material Handling Management: Sr. Manager, Material Handling

Supervises employees who use a variety of equipment such as forklifts, conveyers, cranes, hand carts, and power trucks to move materials, parts, assemblies, and finished products or goods within a plant, office, or warehouse. Oversees the processing, packaging, and storage of supplies, materials, and equipment. May assist in selecting appropriate containers and wrapping methods for materials to be shipped or stored. Coordinates with engineers, shippers, carton manufacturers, and carpenters for special crating and packing requirements. Supervises employees who maintain records and check invoices/bills of lading. Directs and reviews all activities required to prepare goods for shipment. Ensures the timely receipt and delivery of goods received to the correct destination in the facility. Supervises all clerical functions associated with the Shipping and Receiving Department. Directs all phases of Assembly Stockroom functions, establishing policies and procedures to implement within the guidelines authorized.

Management Role

Generally accomplishes results through lower management levels.

Policy and Strategy

Establishes operating policies and procedures that affect departments and subordinate sections and work area. Interprets company-wide policies and procedures. Develops budgets, schedules, and performance standards.

Freedom to Act

Assignments are objective oriented. Work is reviewed in terms of meeting the organization's objectives and timelines.

Impact

Decisions have an extended impact on work processes and outcomes. Erroneous decisions result in critical delays and modifications to projects or operations; cause substantial expenditure of additional time, human resources, and funds; and jeopardize future business activity.

Liaison

Interacts frequently with internal and external management and senior level customer representatives concerning projects, operational decisions, scheduling requirements, and/or contractual clarifications. Leads briefings and technical meetings for internal and external representatives.

Operations Involvement/Direct Work Involvement

Responsible for the successful operation of activities of major significance to the organization. Rarely becomes involved in the complexities of day-to-day operational problems. Is more concerned to see that overall budget schedules and performance standards are realistically set and attained.

Minimum Education and Experience

Bachelor's Degree in Finance, Business or related field and 10+ years of diverse professional experience in all areas of Finance to include 5-7+ years managing respective areas.