

Manufacturing Support Specialist: Manufacturing Support Specialist III

Supports production, business and other processes in a team-based manufacturing environment. Performs activities in a variety of cross-functional areas including production planning and control, total quality management, systems, manufacturing, equipment and facilities engineering, material management and process reengineering. The incumbent may facilitate self-directed work teams, provide training in "core skill" areas to teams and peers and interact with internal and external customers with respect to product planning, problem resolution and process improvement. Incumbents are generally experienced in one or more areas of manufacturing operations.

Knowledge

Complete understanding and application of principles, concepts, practices and standards. Full knowledge of industry practices.

Problem Solving

Develops solutions to a variety of complex problems. May refer to established precedents and policies.

Discretion/Latitude

Work is performed under general direction. Participates in determining objectives of assignment. Plans schedules and arranges own activities in accomplishing objectives. Work is reviewed upon completion for adequacy in meeting objectives.

Impact

Exerts some influence on the overall objectives and long-range goals of the organization. Erroneous decisions or failure to achieve objectives would normally have a serious effect upon the administration of the organization.

Liaison

Represents organization as a prime contact on contracts or projects. Interacts with senior internal and external personnel on significant matters often requiring coordination between organizations.

Work Products (Examples may include but are not limited to)

Represents Operations on the IPD core team, supporting its strategies by taking action within area of responsibility to ensure the proper execution of project tasks. Plans and schedules identified tasks within operations; quantifying the resources required and enabling functional managers to properly plan the jobs. Establishes cross functional teams to support projects as required. Participates in proposal and bid activity.

Minimum Education and Experience

6+ years of directly related experience with a Bachelor's Degree in Engineering or a related technical field. Advanced MS Word, PowerPoint and Excel skills.