

Janitor: Janitor III

Maintains premises, rest and working areas of offices and industrial buildings in clean and orderly condition. Performs a combination of dusting furniture, walls, fixtures, or equipment; sweeping, scrubbing, mopping, waxing, or buffing floors; removing refuse; polishing furniture, fixtures, or trimmings; providing janitorial supplies; and cleaning lavatories, showers, or rest rooms.

Knowledge

Considerable knowledge of the job. Complete acquaintance with, and understanding of, the general and detailed aspects of the job and their practical applications to problems and situations ordinarily encountered. Able to train other janitors in duties and procedures. Ability to maintain supply inventory.

Supervision Received

Limited supervision. No instructions needed on routine work and general instructions given on new lines of work or special assignments.

Consequence of Errors

Errors may be difficult to detect and would normally result in loss of customer business, material or equipment to resolve.

Contacts

Contacts are frequent with individuals representing other departments and/or representing outside organizations. Contacts involve obtaining or providing information or data on matters of moderate importance to the function of the department or which may be of sensitive nature.

Work Products (Examples may include but are limited to)

Cleaning equipment such as vacuum cleaners, brooms, mops, etc. Also, more complex equipment such as floor buffers. Use of cleaning solvents and other cleaning products. Use of computer for completing timecards, training and basic email.

Minimum Education and Experience

High School diploma or GED is preferred but not required. 2-3 years experience in a janitorial role with training in specific facility needs.