

# Janitor: Janitor II

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Maintains premises, rest and working areas of offices and industrial buildings in clean and orderly condition. Performs a combination of dusting furniture, walls, fixtures, or equipment; sweeping, scrubbing, mopping, waxing, or buffing floors; removing refuse; polishing furniture, fixtures, or trimmings; providing janitorial supplies; and cleaning lavatories, showers, or rest rooms.

## **Knowledge**

Full knowledge of the job. Substantial acquaintance with, and understanding of, general aspects of the job with a broad understanding of the detailed aspects of the job. Ability to train Level I Janitors on basic duties and procedures.

## **Supervision Received**

General supervision and instructions given for routine work and detailed instructions given for new activities or special assignments.

## **Consequence of Errors**

Errors may be detected and corrected but may cause moderate loss of time or customer/user dissatisfaction.

## **Contacts**

Contacts are typically with individuals within own department and occasionally with contacts outside own organization. Contacts involve obtaining or providing information or data requiring some explanation or interpretation.

## **Work Products (Examples may include but are limited to)**

Cleaning equipment such as vacuum cleaners, brooms, mops, etc. Use of cleaning solvents and other cleaning products. Use of computer for completing timecards, training and basic email.

## **Minimum Education and Experience**

High School diploma or GED is preferred but not required. 1 year experience in a janitorial role.