Performs a range of activities to prepare nonstandard items for shipment including routine crating and packing to the preparation of non-standard crates and boxes. Determines packaging requirements from specifications, blueprints, oral instructions or knowledge of materials to be shipped and shipping conditions. May build special crating fixtures and braces for shipping unusual or large items when standard boxes and crates cannot be used. May prepare materials such as parts, assemblies, and tooling for special shipment. Packages materials by blocking, tying down, padding, securing, bracing or other means to avoid damage. Uses standard hand and power woodworking tools and banding equipment. May coordinate loading or unloading of unusual items requiring special handling techniques.

# Knowledge

Full knowledge of the job. Substantial acquaintance with, and understanding of, general aspects of the job with a broad understanding of the detailed aspects of the job.

## **Supervision Received**

General supervision and instructions given for routine work and detailed instructions given for new activities or special assignments.

## **Consequence of Errors**

Errors may be detected and corrected but may cause moderate loss of time or customer/user dissatisfaction.

# Contacts

Contacts are typically with individuals within own department and occasionally with contacts outside own organization. Contacts involve obtaining or providing information or data requiring some explanation or interpretation.

## Work Products (Examples may include but are not limited to)

Ability to interpret blueprints, sketches, military and commercial container specifications and other documents and perform as outlined above. Knowledge of military packaging standards (MIL-STD-2073 and STD-129). Ability to operate a Forklift. Ability to operate Overhead Crane. Ability to operate a wide variety of hand tools and air tools. Ability to lift 60-80 lbs. when required.

## **Minimum Education and Experience**

High school diploma with 2 - 4 years of directly related experience or a related field. Basic MS Word, PowerPoint and Excel skills.