

Cost Estimating Management: Supervisor, Cost Estimating

Estimates labor and material costs of manufacturing and engineering based on request for proposal (RFP) data submitted by prospective customers. Analyzes specifications, including sketches, blueprints, bills of material or sample layouts, and calculates production costs using labor and material pricing schedules and historical data. Collects cost data from functional representatives, subcontractors, and vendors. Computes cost estimates of raw materials or subcontracted work and labor. Prepares and maintains historical cost data. Creates cost models for cost estimating elements. Prepares cost reports and presents findings to management, contract personnel, proposal coordinators, customer representatives, price auditors, vendors and subcontractors.

Management Role

Accomplishes tasks mainly through direct supervision of non-exempt and entry-level exempt employees.

Policy and Strategy

Directs daily operations of work area.

Freedom to Act

Assignments are largely established in accordance with schedules and deliverables. Work is reviewed for accuracy and completeness.

Impact

Decisions have a direct impact on work unit operations. Erroneous decisions or recommendations or failure to achieve results might cause delays in schedules.

Liaison

Interacts daily with subordinates and/or peers within similar and/or related functions primarily for the purpose of presenting and exchanging information.

Operations Involvement/Direct work Involvement

Monitors work operations on a daily basis and actively assists, or provides direction to, subordinates as required. May perform, especially in staff or professional groups, ongoing tasks of organizational unit.

Minimum Education and Experience

Bachelor's Degree in Supply Chain, Finance, Business or a related field and 5+ years of diverse professional experience in all areas of Supply Chain which may include 1+ years of previous lead or supervisory responsibilities.