

Assembly Management: Supervisor, Assembly

Supervises employees who put together component parts to make assemblies, subassemblies, packaging or completed units.

Management Role

Accomplishes tasks mainly through direct supervision of non-exempt and entry-level exempt employees.

Policy and Strategy

Directs daily operations of work area.

Freedom to Act

Assignments are largely established in accordance with schedules and deliverables. Work is reviewed for accuracy and completeness.

Impact

Decisions have a direct impact on work unit operations. Erroneous decisions or recommendations or failure to achieve results might cause delays in schedules.

Liaison

Interacts daily with subordinates and/or peers within similar and/or related functions primarily for the purpose of presenting and exchanging information.

Operations Involvement/Direct Work Involvement

Leads employees in the fabrication, assembly, test or repair of electronic or mechanical components, subassemblies and assemblies. Reviews production requirements to develop plans to meet schedule, cost and quality. Directs and trains production personnel to assure the proper assembly, test, troubleshoot and repair of components, subassemblies and assemblies in a team oriented, continuous improvement environment. Works closely with support personnel to implement process improvement and address production issues.

Minimum Education and Experience

High school diploma or equivalent. Associate's Degree preferred. Entry Level to 2 years of supervisory experience or equivalent.