

# Assistant Controller: Manager & Assistant Controller

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Coordinate and oversee all General Accounting, Program Accounting, and Planning and Forecasting Requirements under the Supervision of the Business Area Controller. Effectively integrate all financial activities of the COE's to produce timely analyses for critical decision making.

## **Management Role**

Accomplishes results through subordinate supervisors, or exempt specialist employees.

## **Policy and Strategy**

Interprets and administers policies, processes, and procedures that may affect sections and subordinate work areas.

## **Freedom to Act**

Assignments are defined in terms of activities and objectives. Work is reviewed upon completion for adequacy in meeting objectives.

## **Impact**

Decisions have an impact on work processes and outcomes. Erroneous decisions or recommendations or failure to complete assignments normally result in serious delays and considerable expenditure of additional time, human resources, and funds.

## **Liaison**

Interacts frequently with internal personnel and outside representatives at various levels. Participates and presents at meetings with internal and external representatives. Interaction typically concerns resolution of operational and scheduling issues.

## **Minimum Education and Experience**

Bachelor's Degree in Finance, Business or related field and 10+ years of diverse professional experience in all areas of Finance which may include 5+ years managing respective area.