

# Facilities Engineering Management: Supervisor, Facilities Engineering

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Plans, designs and oversees the reconfiguration, maintenance and alteration of equipment, machinery, buildings, structures and other facilities. Gathers and reviews data concerning facility or equipment specifications, company or government restrictions, required completion date and construction feasibility. Coordinates with architecture/engineering firms in developing design criteria and preparing layout and detail drawings. Prepares bid sheets and contracts for construction and facilities acquisition. Reviews and estimates design costs including equipment, installation, labor, materials, preparation and other related costs. Inspects or directs the inspection of construction and installation progress to ensure conformance to established drawings, specifications and schedules.

## **Management Role**

Accomplishes tasks mainly through direct supervision of non-exempt and entry-level exempt employees.

## **Policy and Strategy**

Directs daily operations of work area.

## **Freedom to Act**

Assignments are largely established in accordance with schedules and deliverables. Work is reviewed for accuracy and completeness.

## **Impact**

Decisions have a direct impact on work unit operations. Erroneous decisions or recommendations or failure to achieve results might cause delays in schedules.

## **Liaison**

Interacts daily with subordinates and/or peers within similar and/or related functions primarily for the purpose of presenting and exchanging information.

## **Operations Involvement/ Direct Work Involvement**

Manages department budgets and personnel. Sets policy and procedure. Responsible to ensure project work is timely and within budget. Responsible to ensure support of production changes and maintenance to equipment. Some supervision and direction required.

## **Minimum Education & Experience**

Bachelor's Degree in Engineering, Finance, Business or a related field and 5+ years of diverse professional experience in all areas of Facilities which may include 1+ years of previous lead or supervisory responsibilities.