

Trade Compliance Analyst: Trade Compliance Manager

Regulatory Compliance: Interprets federal and state and/or international regulations as they apply to products, financial processes, and other processes, practices and procedures. Investigates and resolves compliance problems, questions, or complaints received from other units of the company, customers, government regulatory agencies, etc. Implements policies and procedures to ensure that these are in compliance with the appropriate statutes and regulations and that regulatory reporting requirements are met. May develop and implement programs designed to increase employee awareness and knowledge of compliance policies. May audit and evaluate current policies, procedures, and documentation for compliance with government laws and regulations. May include compliance review and approval of promotional materials, including post marketing.

Licensing-Export: Develops and manages activities related to export licenses in support of international business development activities. Establishes requirements for license generation, guidance of the license generation and tracking process, and support of submitted licenses throughout U.S. Government review and approval processes. Establishes and maintains relations with appropriate government licensing authorities to ensure that the company's position on licensing and technology release is conveyed, understood and accepted. Maintains marketing contacts with both domestic and foreign civilian and military personnel, as well as customers and procurement officers.

Knowledge

Develops advanced concepts, techniques, and standards. Develops new applications based on professional principles and theories. Viewed as expert in field within the corporation.

Problem Solving

Develops solutions to problems of unusual complexity that require a high degree of ingenuity, creativity, and innovativeness. Challenges are frequently unique, and solutions may serve as precedent for future decisions.

Discretion/Latitude

Works under consultative direction toward long-range goals and objectives. Assignments are often self-initiated. Virtually self-supervisory.

Impact

Decisions affect the financial, employee, public relations, or regulatory compliance posture of the organization. Erroneous decisions or recommendations would normally result in failure to achieve goals critical to the major objectives of the organization.

Liaison

Serves as a prime consultant and external spokesperson for the organization, including liaison with multiple sites within division, corporate office and/or government regulatory agencies on highly significant matters relating to policies, programs, capabilities, and long-range goals and objectives.

Work Products (Examples include but are not limited to)

Licensing plans and strategy assessments implementing recommendations for export licenses, technical assistance agreements. Exemption authorizations, commodity jurisdictions, and advanced regulatory interpretations. Training program development and execution including support materials.

Minimum Education and Experience

12+ Years directly related experience w/ Bachelor's Degree in Business Administration or related field. Advanced MS Word PowerPoint and Excel skills.